Clear Form

NC Pre-K Site Application

Application Deadline
Completed applications must be submitted to the
NC Pre-K Contract Administrator no later than:

October 30, 2026

Submit Signed Application with Supporting Documents

NC Pre-Kindergarten (NC Pre-K)
Application Packet
Program Year 20 27 - 20 28

APPLICATION PURPOSE AND AVAILABILITY

NC Pre-K funds may only be used to support services for young children in the year prior to entering Kindergarten. Approved sites will be funded for the extent of the contract cycle. All awards are contingent upon and subject to appropriation, allocation and availability of funding through the North Carolina General Assembly and the North Carolina Division of Child Development and Early Education (DCDEE). Approved sites are required to comply with all applicable NC Child Care Rules, specifically Rule .3000 NC Pre-Kindergarten Services, the NC Pre-Kindergarten Program Requirements, and the NC Pre-K Program Fiscal and Contract Manual, during the funding cycle. **As determined by the local NC Pre-K Committee, approved sites may not be required to resubmit an application for each funding cycle unless non-compliance is noted within site monitoring results.**

APPLICATION REVIEW PROCESS

Local NC Pre-Kindergarten (NC Pre-K) Programs are expected to offer families a variety of eligible settings to choose from to provide a high-quality pre-kindergarten experience that will meet the needs of each individual child. A non-conflicted NC Pre-K Site Selection Sub-Committee will recommend sites for NC Pre-K placements and advise the local NC Pre-K Committee as they work to fulfill contractual site selection obligations. Information about approved sites is entered into the NC Pre-K Plan for Mecklenburg County, as directed by the North Carolina Division of Child Development and Early Education (DCDEE). Once the Division approves the plan, local sub-contracts may be awarded by the contracting agency. Final funding of slots is contingent upon approval of the budget passed by the North Carolina General Assembly.

Approval as a site for the contract cycle 2027-2028 does not guarantee that slots will be awarded, only that a site is *eligible* to serve as a placement option for NC Pre-K children. Slot allocations will be determined at a later date by the NC Pre-K Committee. Slot allocations per county are based upon the amount of funding distributed to each county from DCDEE.

The primary consideration for the selection of sites and allocations of slots is to provide the highest quality early education setting to meet the needs of the most at-risk children and families. Consideration is given to existing NC Pre-K sites and the continued employment of qualified NC Pre-K BK Licensed teachers. Consideration is also given to new applicants who demonstrate high quality to ensure that a diverse selection of services is available for at-risk children. **Continuation as a NC Pre-K site is *not guaranteed*.**

APPLICATION DEADLINE

Completed applications must be received (not postmarked) by 5:00 PM on 10/30/2026. Applications received after the deadline may not be accepted for review.

QUESTIONS AND TECHNICAL ASSISTANCE

The NC Child Care Rules, including Section .3000 NC Pre-Kindergarten Services, may be found here. NC Pre-K Program Requirements may be found here.

Please contact Drs. Mary Margaret Kantor or Stacy Huffman, NC Pre-K Contract Administrator at (980) 343-1009 (704) 943-9582 if you have questions or need assistance in completing this application.

APPLICANT ASSURANCES and REQUIREMENTS

A. The contract will be a Purchase of Services contract between the NC Pre-K Contracting Agency and the NC Pre-K site.
B. Sites will be reimbursed monthly per slot based on child attendance up to the maximum allowable monthly reimbursement plan.
C. The monthly reimbursement should be used to cover any operating expenses associated with the NC Pre-K classroom(s), including NC Pre-K staff compensation, materials/equipment or facility improvements needed to comply with facility licensing requirements.
D. The original NC Pre-K Site Application will become an attachment to the sub-contract for each contract cycle.
E. The NC Pre-K Contract Administrator will review documentation for site administrator and instructional staff qualifications to ensure staff will meet criteria established in the NC Pre-K Program Requirements and NC Child Care Rules, including Rule .3000 NC Pre-Kindergarten Services prior to entering staff in the NC Pre-K Plan.
F. All approved sites must meet the following requirements:

    a. Send a representative to attend NC Pre-K Meetings for subcontractors.
    b. Submit monthly attendance reports by the 5th day of each month.
    c. Meet monitoring requirements as indicated in the NC Pre-K Program Requirements and the NC Pre-K Program Fiscal and Contract Manual.
    d. Provide information requested by the NC Pre-K Contracting Agency and must participate in any audit or evaluation of the NC Pre-K Program that is required by the North Carolina General Assembly or other state officials or agencies.
    e. Submit their federal tax identification number to the contracting agency.
    f. Inform the contracting agency within **5 business days** of any changes related to the status of the NC Pre-K site, classroom and/or staff.
    g. Review lead teacher and teacher assistant qualifications to ensure staff will meet the NC Pre-K Program requirements to be employed in a NC Pre-K classroom.
    h. Ensure nonpublic school lead teachers who are working toward and/or maintaining a Continuing BK (Standard Professional II) license are enrolled with the DCDEE NC Pre-K Early Educator (EES) Unit **within 15 business days of date of hire**.
    i. Ensure Public School teachers work with their local public-school system human resources/personnel offices to complete/maintain BK licensure.
    j. Ensure all NC Pre-K instructional staff participate in required professional development provided by the Contract Administrator.
    k. Ensure Lead Teachers complete BK licensure requirements based on the NC State Board of Education Licensure Policy and NC Child Care Rule .3000.
    l. Ensure Teacher Assistants complete educational requirements as required by NC Child Care Rule .3000.
    m. Comply with professional development requirements based on the NC State Board of Education Licensure Policy for Site Administrators and Lead Teachers.
    n. Maintain documentation of educational/licensure progress for all NC Pre-K staff as outlined by NC Child Care Rule .3000.
    o. Ensure Lead Teachers utilize an approved curriculum and formative assessment tool. The curriculum and formative assessment must align with the *NC Foundations for Early Learning and Development* standards. These tools must be used to conduct parent/teacher conferences to share children's progress throughout the year.
    p. Ensure complete health assessments including physical, updated immunizations, vision, hearing and dental screenings are on file at the NC Pre-K site within 30 days of the first day of attendance or within 12 months prior to the first day of attendance.
    q. Confirm developmental screenings are completed within 90 days of the first day of attendance or within 6 months prior to the first day of attendance.
    r. Submit all assessment dates (health and developmental) to the Contract Administrator for entry in the NC Pre-K KIDS system.
    s. Comply with all statutory and administrative requirements for protection of children, including without limitation, reporting suspected child abuse, neglect or dependency as defined by G.S. Section 7B-101.

t. Implement written plans to include (1) Transition (into/out of NC Pre-K, into kindergarten); (2) Transportation; (3) Family Engagement; (4) Working with children and families with limited English Proficiency; and (5) Prevent suspension and/or expulsion of children with unique needs and challenging behaviors in accordance with NC Pre-K Program Requirements, NC Child Care Rules and as approved by the local NC Pre-K Committee.

This signature certifies that the applicant has read the assurances and requirements and agrees to follow the requirements should this application be approved by the NC Pre-K Committee to be a NC Pre-K site.

_____

Site Administrator Signature **Date**

SITE INFORMATION

Name of Site/School:

DCDEE Facility ID Number: Facility License Type:

Administrator Name: Title: Administrator or Principal

Email Address:

Street address:

City: State: Zip Code:

Mailing address:

City: State: Zip Code:

Phone Number: Fax Number:

Site Classification (Check One): ☐ Public School ☐ Private For-Profit Child Care Center

☐ Head Start - Public School ☐ Developmental Day Program

☐ Private Non-Profit Child Care/Head Start ☐ Charter School

Federal Tax ID #:

Elementary School District in which the site is located:

SLOT INFORMATION

Is your facility a: New NC Pre-K Site ☐ Existing NC Pre-K Site ☐ Previous NC Pre-K/MAF Site ☐

Number of slots allocated for existing NC Pre-K site for previous school year (if applicable):

If an existing NC Pre-K site, is the site requesting to:

☐ Maintain number of slots from current year _____

☐ Increase number of slots (by how many: _____)

☐ Decrease number of slots (by how many: _____)

Total number of Slots Requested: **Number of NC Pre-K Classrooms Requested:**

If existing site is requesting an *increase* in slots, **OR** if a new site, please complete the following:

Number of new slots that are available due to facility expansion or empty rooms: _____

Number of new slots in school age classroom(s) that are vacant during school hours: _____

Number of new slots in existing four-year-old classroom(s): _____

Number of new slots in room(s) currently occupied by an age group other than four-year-olds: _____

If new site, earliest date NC Pre-K Program can be implemented?

Recruitment plan to identify unserved children (attach additional page if needed):

Estimated number of children currently enrolled at site who will be 4 years of age for NC Pre-K on/or before August 31:

_____

PROGRAM STANDARDS

NC Pre-K sites must operate within facilities holding at least 4- or 5- star license from the NC Division of Child Development and Early Education. Please mark which license applies to this site.

☐ Four-Star License ☐ Five-Star License ☐ Temporary (attach explanation e.g. change of ownership, change in location, new).

PROGRAM STANDARDS (continued)

Has your site been issued an Administrative Action from DCDEE within the last 18 months?
☐ Yes ☐ No If yes, explain.

Has your site had a substantiated child maltreatment complaint in the last 18 months?
☐ Yes ☐ No If yes, explain.

Has your site had a substantiated licensing complaint in the last 18 months?
☐ Yes ☐ No If yes, explain.

All NC Pre-K classrooms selected for evaluation must score a **minimum of 5.0** on the Early Childhood Environment Rating Scale-Revised (ECERS-R).

Provide your last NC Pre-K ECERS-R score(s) and the date of assessment(s): _____

For new sites provide your last ECERS-R score(s) for any evaluated classroom(s) at your site: _____

EDUCATION STANDARDS

Site Administrator

Administrator Name: _____
Highest Degree Earned: _____ Major: _____

Number of Semester Hours in Early Childhood: Number of Years' Experience as an Administrator:

Administrator Credential (check one, **submit documentation**):

☐ NC Early Childhood Administrator Credential Level I

☐ NC Early Childhood Administrator Credential Level II

☐ NC Early Childhood Administrator Credential Level III

☐ Working toward NC Early Childhood Administrator Credential

☐ NC Principal License

☐ If working toward, Specify Level: ☐ I ☐ II ☐ III

☐ BA/BS any field and has completed the following:
- ☐ 18 semester hours in ECE/CD

AND

- ☐ 6 semester hours in Child Care Administration or
- ☐ 9 semester hours in Business Administration or
- ☐ Combination of Child Care Administration and Business Administration

EDUCATION STANDARDS (continued)

NC Pre-K sites must employ staff who meet minimum education, credential, and licensure qualifications as outlined in Section .3000 of the NC Child Care Rules.

I will ensure NC Pre-K classrooms are staffed according to the NC Child Care Rules, including Rules .3012 and .3013

☐ Yes ☐ No

Refer to the credentials, transcripts and/or license for Lead Teachers and Teacher Assistants to complete the worksheet below

LEAD TEACHERS ONLY

Names	Education/Licensure *(see chart below)*	Points from column below *(to be completed by Site Selection Sub-Committee only)*
1.		
2.		
3.		
4.		
	****Enter combined average (1-4) here Transfer points to rubric**	

Lead Teacher Points	Pts.
Continuing B-K, B-K Add-On or Pre-K/K Add-On License	**5**
Initial B-K, B-K Add-On or Pre-K/K Add-On License	**4**
NC K-6 License ***or*** other NC Educator's License (Special Ed., K-6, etc.) ***or*** another state's license (Elementary Education Special Education, etc.) ***and*** eligible for a NC Provisional B-K or Pre-K/K Add-On License.	**3**
BA/BS Degree in Early Childhood Education, Child Development, ***or*** related field* ***and*** working toward BK License (Plan of Study on file) ***or*** hold a Residency B-K License ***or*** hold an Emergency B-K License	**2**
BA/BS Degree in Related Field* and no Plan of Study for Birth-Kindergarten (BK) licensure	**1**
No teacher or teacher does not meet educational standards	**0**

ECE Fields: Birth-Kindergarten, Child Development, Child and Family Development, Early Childhood Education, Elementary Education, Psychology, and Sociology
****Related Fields: Child and Family Studies, Human Development and Family Studies, Human Growth and Development, Human Growth and Family Studies***

TEACHER ASSISTANTS ONLY

Names	Education/Licensure *(see chart below)*	Points from column below *(to be completed by Site Selection Sub-Committee only)*
1.		
2.		
3.		
4.		
	**** Enter combined average (1-4) here Transfer points to rubric**	

Teacher Assistant Points	
Have completed BA/BS Degree in BK/ECE/CD ***or*** related field*	**5**
Have completed AA Degree in BK/ECE/CD ***or*** related field* **and** additional ECE semester credit hours *(SCH)* toward a BA/BS Degree in a related field*	**4**
Have completed AA Degree in BK/ECE/CD ***or*** related field*	**3**
Have completed a Child Development Associate (CDA) **and** working towards AA in Birth-Kindergarten (BK), Early Childhood Education (ECE), Child Development (CD), or related field*	**2**
Have completed a Child Development Associate (CDA)	**1**
Working towards AA in Birth-Kindergarten (BK), Early Childhood Education (ECE), Child Development (CD), or related field*	**1**
No Teacher Assistant or Teacher Assistant does not meet education standards	**0**

****To average, add all points together from lines 1-4 and then divide by the number of classrooms requested.**
If you require more than the 4 spaces provided, use another sheet and average your total based on the total number of teachers you are listing.

GEOGRAPHIC, ACCESSIBILITY AND AFFORDABILITY

Screenings

All children enrolled in NC Pre-K must receive a developmental screening using an approved screening instrument, unless the child has an existing Individualized Education Program (IEP).

Does your site provide on-site developmental screenings?
☐ Yes ☐ No

If yes, check the developmental screening instrument currently used by your facility:

☐ Ages & Stages Questionnaires, Third Edition (ASQ-3) or Ages & Stages Questionnaires (ASQ)

☐ Parents' Evaluation of Developmental Status (PEDS)

☐ Developmental Indicators for the Assessment of Learning, Third Edition (DIAL-3) or Fourth Edition (DIAL-4)

☐ Brigance Early Childhood Screen II or III, Preschool Screen II, Head Start Screen, Head Start Screens III, K&1 Screen II

☐ No approved developmental screening used

All children enrolled in NC Pre-K must receive a hearing, dental and vision screening.

Does your site provide free hearing screenings?
☐ Yes ☐ No
Does your site provide free dental screenings?
☐ Yes ☐ No
Does your site provide free vision screenings?
☐ Yes ☐ No

NC Pre-K sites may not charge fees to parents unless a fee has been approved by the NC Pre-K Committee. Is your site willing to abstain from charging parents any fees not approved by the Committee? ☐ Yes ☐ No

Support for Extended Care/Wrap Around Services

NC Pre-K does not fund wrap-around services; however, many parents/families need to base their site preferences on whether they have access to extended care when the NC Pre-K program is not operating.

Will your site offer extended care/wrap-around services for before and/or after school? ☐ Yes ☐ No

Do you accept subsidy vouchers for children needing extended and full day care? ☐ Yes ☐ No

What do you typically charge for extended care/wrap-around services?
_____

Do you charge separately for morning and afternoon care? ☐ Yes ☐ No

If yes, please explain: _____

What are your daily rates for school breaks? _____
What are your weekly rates for summer care? _____

PLEASE NOTE: Fees collected for wrap-around services are additional income for the site.

Before School Care Only ☐ After School Care Only ☐ Both Before and After School Care ☐ No ☐

Will your site offer care for holidays, teacher workdays, etc. (when NC Pre-K is not in session)? ☐ Yes ☐ No

Will your site offer summer care? ☐ Yes ☐ No

GEOGRAPHIC, ACCESSIBILITY AND AFFORDABILITY (continued)

Nutrition

Sites must provide breakfast and/or snacks and lunch meeting USDA requirements during the regular school day.

Does your site provide free meals for all children? ☐ Yes ☐ No

If no, will you be willing to provide free meals to all NC Pre-K children? ☐ Yes ☐ No

Does your site provide free snacks for all children? ☐ Yes ☐ No

If no, will you be willing to provide free snacks to all NC Pre-K children? ☐ Yes ☐ No

Transportation

Children eligible for NC Pre-K may not have access to transportation. NC Pre-K sites may need to offer transportation for families without a means to transport their child to/from NC Pre-K. Is your site able to offer transportation services (a small fee *may* be approved by the NC Pre-K Committee)? ☐ Yes ☐ No

What support would be needed for your site to offer transportation services?

Is your site able to offer transportation services at no cost?
☐ Yes ☐ No

CLASSROOM AND FAMILY SUPPORT

Curriculum and Instructional Assessment

Do your classroom staff align lesson plans and learning experiences to the ***NC Foundations for Early Learning and Development*** standards to ensure planning, instructional goals and strategies meet all developmental domains?

☐ Yes ☐ No

If yes, please provide a copy (or copies) of a recent completed lesson plan (30 days) with the submission of this application

Have the following staff received training on NC Foundations for Early Learning and Development?

Site Administrator(s) ☐ Yes ☐ No
Lead Teacher(s) ☐ Yes ☐ No
Teacher Assistant(s) ☐ Yes ☐ No

NC Pre-K classrooms must use an approved curriculum. Check the approved curriculum used in your facility

**Please refer to the 2023 Approved Early Childhood Curriculum for a complete list of all approved curricula and any associated stipulations for use.

☐ Balanced Learning 2021

☐ Connect4Learning 2020

☐ Curiosity Corner, 2nd Edition 2014

☐ Curiosity Corner, 2nd Edition 2020

☐ Early Foundations 2013

☐ Frog Street Pre-K 2020

☐ FunnyDaffer 3-5 2020

☐ Galileo Pre-K Online 2016

☐ High Reach Learning Pre-K 2016

☐ HighScope Preschool Curriculum 2002-16

☐ L.E.A.P. ® Learning Experience Academic Program® 2007 to Present

☐ Learn Everyday: The Preschool Curriculum 2012

☐ Learn Everyday: The Preschool Curriculum 2019 2nd Edition

☐ Mother Goose Time Preschool Curriculum

☐ Pre-K On My Way 2021

☐ Starfall 4s 2013

☐ The Creative Curriculum for Preschool, 4th, 5th or 6th Edition

☐ The Creative Curriculum for Preschool, Guided Edition

☐ The Investigator Club Pre-Kindergarten Learning System 2017

☐ Tools of the Mind, 7th Edition

☐ Young Achievers 2016

☐ Other approved curriculum from DCDEE's approved list: _____

☐ No approved curriculum is currently used

NC Pre-K classrooms are required to conduct ongoing *formative* assessments to gather information about each child's growth and skill development, as well as inform instruction. Check the assessment instrument currently used by your facility:

☐ COR Advantage, HighScope Preschool Child Observation Record (COR)

☐ Investigator Club Pre-K

☐ Work Sampling System 4th or 5th Edition

☐ Creative Curriculum Developmental Continuum, Ages 3-5 or Teaching Strategies Gold

☐ Preschool Child Observation Record (COR), 2nd Edition, HighScope Press

☐ Galileo Pre-K On-line Assessment System

☐ Other approved formative assessment instrument: _____ (list)

☐ No approved formative assessment instrument is currently used.

Plans (if applicable)

1. What is your current plan for communicating with and supporting children and families who do not speak English or have limited English proficiency? What community resources are available to you and the families? **Please submit a copy of your written plan.**

2. What is your current plan for preventing the suspension/expulsion of children with challenging behaviors and identified disabilities?
   What support is needed for your site to successfully serve children with disabilities or behavioral challenges?
   Please submit a copy of your written plan.

3. What is your current plan to implement strategies for family engagement that are designed to develop partnerships with families and build reciprocal relationships that promote shared decision-making? **Please submit a copy of your written Plan.**

4. What is your current plan for transitioning children to Pre-Kindergarten (Pre-K), out of Pre-K and into Kindergarten? **Please submit a copy of your written Plan.**

5. What is your current plan for transportation for families without a means to transport their child to/from Pre-K? **Please submit a copy of your written Plan.**

Staff Compensation

EDUCATION/ LICENSURE/COMPENSATION:

NONPUBLIC SCHOOLS (CHILD CARE CENTERS, DEVELOPMENTAL DAY AND HEAD START PROGRAMS NOT IN PUBLIC SCHOOLS) - Teachers with a BK license or Preschool Add-On, Provisional BK, Residency BK and Emergency BK and Teacher Assistants are provided salary/wages and a menu of benefits, as described in Section 6 of the NC Pre-K Program Requirements and Guidance.

☐ Currently Meet ☐ Do Not Meet ☐ Plan to Meet

PUBLIC SCHOOLS (MAY OR MAY NOT INCLUDE HEAD START AND DEVELOPMENTAL DAY PROGRAMS OPERATED BY PUBLIC SCHOOLS) – Teachers must be compensated according to the NC Public School Salary Schedules.

Teachers and Teacher Assistants are compensated according to the NC Public School Salary Schedules, as described in Section 6 of the NC Pre-K Program Requirements and Guidance.

☐ Currently Meet ☐ Do Not Meet ☐ Plan to Meet

Note: Compensation questions only refer to teaching staff in prospective NC Pre-K classroom(s).

ADDITIONAL PROGRAM INFORMATION

NC Pre-K sites must provide a Pre-K program for a minimum of 6.5 hours per day for 10 months (36 weeks) of instructional days per school calendar year. **Do you meet this requirement?**

☐ Currently Meet ☐ Do Not Meet ☐ Plan to Meet If not currently meeting, explain plan to meet criteria:

What hours will your site operate for the NC Pre-K classroom?

Start Time: End Time:

Customarily, families are given a 15-minute window for drop-off and pick-up times. What is the earliest drop off time and latest pick-up time you would allow for NC Pre-K children not enrolled in wrap-around services?

Earliest Drop-off Time: Latest Pick-up Time:

NC Pre-K instructional staff shall work in direct contact with children in the NC Pre-K program for at least a 32.5-hour work week. The remaining 7.5 hours each week are for instructional staff to complete related instructional activities for the NC Pre-K classroom. Lead teachers and teacher assistants are not to exceed working 40 hours per week. **Do you meet this requirement?**

☐ Currently Meet ☐ Do Not Meet ☐ Plan to Meet

If not currently meeting, explain plan to meet criteria:

All NC Pre-K Lead Teachers must meet B-K licensure requirements for the Beginning Teacher Support Program (BTSP) to maintain the B-K license through the Local Education Agency (LEA) or the Early Educator Support (EES) Unit of the Division of Child Development and Early Education. All NC Pre-K Lead teachers employed in a nonpublic school must be enrolled with the EES Unit.

Does your teacher meet this requirement? If so, circle one of the options below.

☐ Currently Meet ☐ Do Not Meet ☐ Plan to Meet

If not currently meeting, explain plan to meet criteria:

NC Pre-K classrooms will not exceed a maximum staff-to-child ratio of 1 to 10 with a maximum class size of 20 children, with one lead teacher and one teacher assistant per classroom. **Do you meet this requirement?**

☐ Currently Meet ☐ Do Not Meet ☐ Plan to Meet

If not currently meeting, explain plan to meet criteria:

Some children with Individualized Education Programs (IEP's) may require smaller class sizes with less than 20 children or ratios smaller than 1:10 as part of their educational plan. Would your site be financially able to offer a smaller class size or lower ratio for children with special needs?

☐ Yes ☐ No

Does your site have a dedicated, age appropriate, fenced playground space for Pre-K children? ☐ Yes ☐ No

NC Pre-K policy requires that sites must demonstrate that they are accessing other resources to help cover expenses for the NC Pre-K Program. List other resources used to cover expenses (subsidy vouchers for before/after school care, grants, in-kind from facility, Child and Adult Care Food Program (CACFP), etc.): (**Attach additional documentation).**

NC PRE-K SITE APPLICATION SUBMISSION CHECKLIST

The following documents must be submitted with the NC Pre-K Site Application. Indicate included documents by marking each appropriate box.

- ☐ Completed NC Pre-K Site Application
- ☐ Staff Benefits Summary (**if applicable**)
- ☐ Compensation/Salary Scale for NC Pre-K lead teacher/teacher assistant positions
- ☐ Copy of current Facility License
- ☐ Documents to Verify Administrator, Teacher and Teacher Assistant Education/Credentials (Copy of NC BK or Other Type of Educator License, degree, transcripts, DCDEE Status Letter, Admin Credential, etc.)
- ☐ Lesson plan(s) completed within the **last 30 days** verifying use of *NC Foundations for Early Learning and Development*
- ☐ Evidence of most recent ECERS-R Rating (ECERS-R Summary Report)
- ☐ Limited English Proficiency Plan **(if applicable)**
- ☐ Prevent suspension and/or expulsion of children Plan **(if applicable)**
- ☐ Family Engagement Plan **(if applicable)**
- ☐ Transition into Pre-K and into Kindergarten Plan **(if applicable)**
- ☐ Transportation Plan **(if applicable)**
- ☐ Other: Optional Local Contract Administrator Required Documents: _____

SIGNATURES

This application is complete and all information is accurate to the best of my knowledge. I understand that if any information is found to be false, the site will be deemed ineligible to participate in the NC Pre-K Program. I have read and will abide by all current NC Child Care Rules, including Section .3000 NC Pre-Kindergarten Services, the NC Pre-K Program Requirements and Guidance, and the NC Pre-K Program Fiscal and Contract Manual.

***Reminder: Approval as a NC Pre-K site does not guarantee slots will be awarded. Slot allocations are determined based on a number of factors including (but not limited to): the NC General Assembly's allocation for Pre-K services in a community, the NC Pre-K Standardized Site Selection Rubric, site observations, and if applicable, monitoring results for current NC Pre-K sites.**

_____

Site Administrator Signature **Date**

Send completed application to:

_____

★★★COMPLETED APPLICATIONS ARE DUE BY 5:00 PM ON _____★★★

FOR OFFICE USE ONLY (NC Pre-K Contracting Agency)

Date Application Received _____

NC Pre-K Site Selection Sub-Committee Rubric Points Total _____

NC Pre-K Committee Decision ☐ **Approved with Funding*** ☐ **Not Approved**
☐ **Approved with No Funding (Consider for Future Expansion or Changes)**

Date applicant was notified of the NC Pre-K Committee decision in writing _____