



FY23-24
Direct Service Provider - Reporting Calendar
 (August 2023 – July 2024)

Due Date	Item	Submit Via	Complete
8/10/2023	Partner Kick-Off, 8am-11am	In Person, SSMC Office	
8/10/2023	FSR Part 1 & 2 - JULY	Apricot	
9/11/2023	FSR Part 1 & 2 - AUGUST	Apricot	
10/6/2023	Partner Check-In (Informal Zoom for Questions)	Zoom	
10/10/2023	FSR Part 1 & 2 - SEPTEMBER	Apricot	
10/10/2023	QUARTER 1 - Program Data: Outputs/Success Story	Apricot	

11/10/2023	FSR Part 1 & 2 - OCTOBER	Apricot	
12/11/2023	FSR Part 1 & 2 - NOVEMBER	Apricot	
1/10/2024	FSR Part 1 & 2 - DECEMBER	Apricot	
1/10/2024	QUARTERS 1 & 2-Program Match (Cash & In-Kind)	Apricot	
1/10/2024	QUARTER 2-Program Data: Outputs and Outcomes	Apricot	
1/10/2024	Mid-Year Voluntary Reversions	Apricot	
1/30/2024	Bidders Conference, 9am-10:30am	In Person, SSMC Office	

2/1/2024	FY24-25 Grant Application Window Opens	SSMC Website	
2/12/2024	FSR Part 1 & 2 - JANUARY	Apricot	
3/11/2024	FSR Part 1 & 2 - FEBRUARY	Apricot	
4/8/2024	Program Monitoring Begins	Email/In-Person Visits	
4/10/2024	FSR Part 1 & 2 - MARCH	Apricot	
4/10/2024	QUARTER 3-Program Match (Cash & In-Kind)	Apricot	
4/10/2024	QUARTER 3-Program Data: Outputs/Success Story	Apricot	
TBD	End of Year Check-In	Zoom	

5/10/2024	FSR Part 1 & 2 - APRIL	Apricot	
6/10/2024	FSR Part 1 & 2 - MAY	Apricot	
6/10/2024	FSR Part 1 & 2 - JUNE ESTIMATE	Apricot	
7/10/2024	FSR Part 1 & 2 - JUNE ACTUAL w/Reversion Check if Applicable	Apricot	
7/10/2024	QUARTER 4-Program Match (Cash & In-Kind)	Apricot	
7/10/2024	QUARTER 4-Program Data: Outputs/Outcomes	Apricot	
7/10/2024	Asset Equipment Inventory Report	TBD	
7/10/2024	Program Income Report	TBD	

FSR	Financial Status Report
Quarter 1	Jul-Aug-Sep
Quarter 2	Oct-Nov-Dec
Quarter 3	Jan-Feb-Mar
Quarter 4	Apr-May-Jun